

STATE OF S.C. PRINTING SPECIFICATION SHEET

The S.C. Government Printing Services Manual (1-1-98) shall be made a part of all Printing Procurement by reference.
MARK THE BOXES AND FILL IN THE BLANKS THAT ARE APPLICABLE. SEE ATTACHED SPECIFICATIONS.

VENDOR _____ **AUTHORIZED SIGNATURE** _____

DESCRIPTION: _____ **AGENCY:** _____

AGENCY CONTACT: _____ **PHONE NUMBER:** _____

QUANTITY (per issue): _____ **ISSUES (per year):** _____ **FLAT SIZE:** _____ **FOLDED SIZE:** _____

PAGES: _____ PLUS COVER SELF COVER OTHER: _____

STOCK: Text: _____ Other: _____

Cover: _____ Other: _____

INK: Text - 1 Color _____ 2 Color _____ 3 Color _____ 4 Color Process

5 Color _____ 6 Color _____ Other: _____ Bleeds (No. _____)

Covers 1 & 4 - 1 Color _____ 2 Color _____ 3 Color _____ 4 Color Process

(Front & Back)

5 Color _____ 6 Color _____ Other: _____ Bleeds (No. _____)

Covers 2 & 3 - 1 Color _____ 2 Color _____ 3 Color _____ 4 Color Process

(Inside front

Inside Back)

5 Color _____ 6 Color _____ Other: _____ Bleeds (No. _____)

MECHANICAL: Composition and Layout provided by - Printer Agency Camera Ready Negatives Furnished

Other: _____

MEDIA: Electronic Transmission - Modem E-mail Other: _____

Media Format - IBM Comp. Macintosh Other: _____ File Copied to Media File Printed to Media

Media Type- 3.5" Floppy 44/88/200/270 Syquest EZ 135 Syquest 3.5" Magneto Optical

5.25" Magneto Optical 5.25" Compact Disk Iomega ZIP Iomega Jazz Other: _____

Layout Program - Quark Express (Vers. # _____) PageMaker (Vers. # _____) Other: _____

Graphics Program - Illustrator (Vers. # _____) Freehand (Vers. # _____) PhotoShop (Vers. # _____) Other: _____

Typefaces provided by - Vendor Agency Typeface Brand: _____ Fonts used: _____

Color Separating by - Vendor Agency **Color Trapping by -** Vendor Agency

PRINTER: PostScript PCL Other: _____

Imaging Resolution Required - 600 dpi 1200 dpi 2400 dpi Other: _____

B&W SCANS: Line Screen Required: _____ Scan Resolution Required: _____ Size: (No. _____) Size: (No. _____)

FOUR-COLOR SCANS/ Line Screen Required: _____ Scan Resolution Required: _____

SEPARATIONS: _____

Provided by: Printer Agency Min. size(No. _____) 1/2 Page (No. _____) Full Page (No. _____)

Agency will provide Transparency Print Art Other: _____

Type of proof: Match Print Dye Sublimation Other _____

PROOFS: Laser (Sets _____) Page (Sets _____) Blueline (Sets _____) Other _____

FOLDING: Yes No Type _____ **SPECIAL APPLICATIONS:** Die Cut Scoring Perforations (No. _____)

BINDING: Saddle Stitch Perfect Bind Side Staple 3 Hole Drill Collated

Plastic Bind (Color _____) Wire Bind Other _____

PACKAGING: Boxed _____ per box Wrapped _____ per pkg. Shrink Wrapped _____ per pkg.

COPY READY DATE: _____ **DELIVERY DATE REQUIRED:** _____

Inside Delivery _____

ALL COPY, PROOFS, ETC. MUST BE PICKED UP AND DELIVERED IN PERSON BY CONTRACTOR REPRESENTATIVE WHO IS KNOWLEDGEABLE AND CAPABLE OF DISCUSSING THE CONTRACT

COST SCHEDULE

Printing Specifications

Total Printing Cost: \$ _____

Delivery Date _____

Vendor _____

Authorized Signature _____

Optional costs will be used to adjust the cost for changes to specifications. All items marked must be filled out or bid may be rejected for being non-responsive.

Cost per _____ for additional quantities at pressrun \$ _____

Cost per _____ for less quantities at pressrun \$ _____

Cost per reprint in lots of _____ within one year of award \$ _____

Cost per signature to: Add 2 page signature \$ _____ Delete 2 page signature \$ _____

Cost per signature to: Add 4 page signature \$ _____ Delete 4 page signature \$ _____

Cost per signature to: Add 8 page signature \$ _____ Delete 8 page signature \$ _____

Cost per signature to: Add 16 page signature \$ _____ Delete 16 page signature \$ _____

Cost per page for negative and re-stripping \$ _____

Cost for customer alteration: Laser Proof \$ _____ Page/Blue-line (per line) \$ _____

Cost per B&W Scan: Minimum \$ _____ Half Page \$ _____ Full Page \$ _____

Cost per duotone: Minimum \$ _____ Half Page \$ _____ Full-Page \$ _____

Cost per color separation: Minimum \$ _____ Half-Page \$ _____ Full-Page \$ _____

Freight Cost: \$ _____

Sales Tax: \$ _____

Total Cost of Job: \$ _____
(Include Printing Cost)

Additional Information: